

Before you start you will need



LuxTrust device
Your Smartcard or your
Singning Sick (with
integrated chip)



LuxTrust Codes *
Initial PIN, PUK Code and
Challenge received by mail
(*if needed)



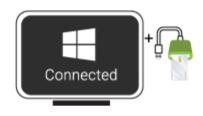
Smartcard Reader *
An electronic device that reads Smartcards (external or built-in) (*if needed)



Middleware

A desktop computer or laptop
with the latest version of the
LuxTrust Middleware for
Windows installed

How to unblock your PIN in Windows?

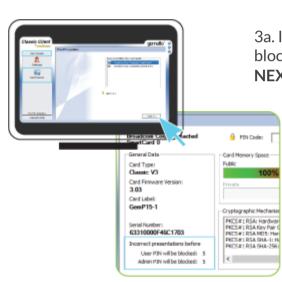


1. Connect the Signing Stick to a free USB port or insert the Smartcard into the card reader.



2. Run the Middleware "Classic Client Toolbox" located under Start (\blacksquare) in the folder Gemalto. You can also use the Windows Search Tool to find the application more easily.





3a. In the Classic Client Toolbox, please check first if the PIN is actually blocked. Click on **CARD CONTENTS** then on the **CARD PROPERTIES** icon and **NEXT**.

3b. Under General Data, the number of remaining attempts to unlock your PIN is displayed.

This should display: User PIN will be blocked: 0

Admin PIN will be blocked: 5

If this is the case, you can move onto the next step, if not please contact our support.



4a. In the Classic Client Toolbox, first click on **Card Administration**, then on the **PIN Management** icon.

4b. Select the option **Unblock PIN** then click on **Next**.





4. In the next window, you will be able to unblock your device.

Admin PIN: Please enter the PUK code found on the document LuxTrust Codes that you received with the device.

New PIN: Enter a new PIN respecting the PIN Policy instructions. **Confirm New PIN:** Enter the new PIN to confirm.

The new PIN must respect the conditions shown on the right side of the screen. To

Click on **UNBLOCK PIN** to confirm. A message will let you know if the PIN has been changed successfully.

change the PIN, all the conditions must be met (if so, they will appear in green).

Some advice on choosing a suitable PIN:



- The more characters you use, the more secure the PIN will be.
- Avoid using a combination of numbers that can be easily guessed, for example, your date of birth, telephone number etc.
- Avoid using logical sequences such as 123456, 12131415, 102030 etc.
- Avoid repeating the same number several times such as 222888, 55555555 etc.
- Avoid using repetitive or symmetrical number patterns such as 01010101, 45674567, 8091908, etc.
- $\bullet \ \ \text{Avoid using well-known character sequences such as 112112, 925925, etc.}$
- Never disclose the PIN to anyone.



Support & Service

Monday to Friday from 8am to 6pm phone: +352 24 550 550 email: info@luxtrust.lu





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